NAME: _____ YEAR _____

BUSINESS SUMMARY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
INCOME													
EXPENSES													
ADVERTISING													
COMMISSIONS													
CONTRACT LABOR													
BUSINESS INSURANCE													
FUEL													
INTEREST ON LOANS													
ACCOUNTING FEES													
OFFICE EXPENSES													
EQUIPMENT RENTAL													
REPAIRS/MAINTENANCE													
MATERIALS													
SUPPLIES													
LICENSES/PERMITS													
UTILITIES													
CELL PHONE													
MISCELLANEOUS													
BUSINESS MEALS													
TRAINING/EDUCATION													
MANUALS													
PARKING/TOLLS													
OTHER(DESCRIBE)													

TOTAL EXPENSE _____

NET INCOME _____

MILEAGE TRAVELED YTD _____

MAJOR EQUIPMENT PURCHASES DESCRIPTION	AMOUNT	PURCHASE DATE