



**Chester M. Kearney**  
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Please Reply to  
Presque Isle

To: Our valued clients  
Date: March 17, 2020  
Subject: Covid-19 Coronavirus

We know you are being inundated with communications on this subject and will keep our message brief.

Please be assured it is important to our firm to continue to provide the quality services you have come to expect and deserve from our team. With the recent developments of Covid-19 this remains our utmost priority.

Presently our offices in both Presque Isle and Houlton are open, however we are monitoring the everchanging situation and will make any changes we feel might be necessary in the future.

While considering the health and safety of our clients and employees, their families and friends is of the utmost importance to us, we will try to limit in-person meetings during this time as much as possible. We can easily communicate with you via telephone, email and mail. We also have secure client portals available for use to electronically transfer documents to us and we can also return documents to you this way. Our secure transfer is user friendly and, most important, it is secure. Please contact our office to request instructions.

We will continue to communicate with you as the situation evolves.

Thank you for your understanding.

Management and Staff of Chester M Kearney, PA

Please understand we remain committed to you and your personal accounting and tax needs.