



## Beth Ann Barnett

ADMINISTRATIVE ASSISTANT

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### CONTACT

734-427-2030

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### ADDRESS

33762 SCHOOLCRAFT ROAD  
LIVONIA, MI 48150

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### WEBSITE

WWW.CNDCPA.COM

## Biography

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### PROFILE

Beth Barnett joined Cole, Newton & Duran CPAs in 2021 and has more than 35 years of professional administrative and office management experience.

Prior to joining Cole, Newton & Duran, Beth was the Office Manager at Aoun & Company, PC, a CPA firm in Livonia, Michigan for 14 years.

### SPECIFIC EXPERIENCE

- Compile and distribute client tax returns.
- Process employee payroll filings and handle payroll-related questions.
- Manage client correspondence and firm communications.
- Support HR program administration and respond to employee and client questions.

### INDUSTRY & COMMUNITY INVOLVEMENT

- Midwest Beagle Rescue, volunteer and foster home provider.