

## SENIOR STAFF ACCOUNTANT - Accounting Department

Gerety & Associates CPAs is a certified public accounting firm specializing in income tax planning for businesses and high net worth individuals with an emphasis in the areas of estate and trust taxation. Our firm is currently seeking a high energy, positive individual to join our team as a Senior Staff Accountant in the Accounting Department. Gerety & Associates CPAs is an equal opportunity employer that values all team members and offers a competitive salary and benefits package including health insurance, 401(k) match, generous PTO hours, paid continuing professional education and paid time for participation in community involvement events. Our firm offers an enjoyable work environment and believes in and respects work-life balance for our team.

### QUALIFICATIONS:

- B.A. or B.S. degree with a major in Accounting
- CPA or CPA candidate
- 4 - 5 years' experience in accounting field preferred
- Knowledge of GAAP and accounting standards
- Working knowledge of accounting software and Microsoft Office products, including Outlook, Word, and Excel
- QuickBooks experience required
- Strong organizational skills, including the ability to manage several projects simultaneously and complete tasks in a timely manner
- Able to communicate effectively, both orally and in writing
- Ability to work and multitask in a fast-paced environment
- Attention to detail and organized
- Team player that can work independently
- Flexible and able to work extended hours, as needed for completion of project

### JOB DESCRIPTION:

The Senior Staff Accountant will work in the accounting department and will assist with the preparation and review of compilation and review engagements while interacting with members of the team at all levels, as well as client personnel, as needed. The staff accountant will also assist with the review of bookkeeping engagements and help to analyze financial information and prepare financial reports and other financial activities as needed.

### FIRM BENEFITS:

Competitive compensation and benefits including health, vision, dental, life, short-term & long-term disability insurance, flexible spending account, & employer 401(k) match, paid time off, commission & bonus programs.

Employer conducts background screenings. Equal Opportunity Employer.

Please submit resume to [hr@geretycpa.com](mailto:hr@geretycpa.com)