

## **Tax Associate**

At Gross & Company, associates provide a wide variety of services including but not limited to the following: tax preparation, tax planning, business consulting, retirement planning, payroll, bookkeeping, and 1099 preparation.

Associates develop strong working relationships with clients built on understanding their businesses and challenges.

Gross & Company promotes a team environment allowing our associates to integrate their career with their personal life. We believe in rewarding our team for their hard work and as a result have built strong relationships within the team and with our clients.

### **Qualifications:**

Minimum B.A. or B.S. degree or equivalent from an accredited university

Minimum 3.0 GPA preferred

Meets education requirements for CPA certification in the state of Iowa

Working toward the successful completion of the CPA examination

Excellent written and verbal communication skills

Strong computer skills, including proficiency in Microsoft Excel

Ability to work effectively on a team

Ability to work independently and multitask in a fast-paced environment

Strong organizational skills

### **Responsibilities:**

Developing strong working relationships with clients built on understanding their needs and challenges

Completing tax planning and research

Preparing federal and state tax returns

Processing payroll and preparing payroll tax reports

Completing client bookkeeping

### **Benefits:**

Gross & Company offers a competitive benefit package, base compensation, and an employee bonus program.

**Please submit cover letter and resume to [Courtney@grosscpa.com](mailto:Courtney@grosscpa.com)**