

UPDATE FOR CLIENTS AND FRIENDS OF HAROLD C WARD, JR, CPA, PC: REGARDING COVID-19 >>> EFFECTIVE 1-1-2021

We are doing our part to help minimize the spread of Covid-19; while at the same time working diligently to deliver uninterrupted, quality service to our clients.

Our priority is the health and safety of our staff as well as our clients. In support of recent guidelines issued by the CDC and WHO, we recognize that one of the best ways to reduce the spread of this virus is social distancing and limiting the number of people assembled in close quarters. We are always accessible by phone, email, fax, or video chat and are continuously working to provide you, the client, with the level of service you've come to expect from us.

Our offices are currently closed again to drop-in traffic. All clients and visitors must have an appointment. On the day of your appointment, you will need to be symptom and fever free and please plan to wear a mask during your meeting. For your convenience and safety, there is a lockbox next to the front door for you to drop off your documents. Your information is safe there, and we check this box daily. Should your documents be too voluminous for the container and it is during business hours, leave them at the base of the front door while ringing the doorbell and someone will gather the package immediately. Always remember you can send your documents through our portal safely and securely at any time.

We will continue to monitor Covid-19 developments and adhere to the guidelines set forth by the CDC and WHO to do our part to protect our community and nation.

Please contact us should you have any questions regarding this. We are all in this together and we will get through this troubling time together. We wish you and your family well.

Thank you,

Harold C Ward, Jr CPA