

## **Staff Accountant or Bookkeeper**

Full or part-time,

We are looking to add an important player to our team for our growing practice.

Must have expert working knowledge of Quickbooks. Well experienced in preparing payroll and sales tax returns, corporate and individual income taxes.

We provide a comfortable working environment with quality clients. We offer a competitive salary commensurate with your experience. Hours can be flexible. Work must be done in our office (no telecommuting).

Must be organized, energetic, reliable team player with good oral and written communication skills.

Minimum five years experience required.