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Dear Client,

The health and safety of our clients, team members, and families is our top priority. Given the ongoing COVID-19 notices, we are taking every precaution to protect the health of our team and their interactions with you. At this time, our office is closed to the public; however we are still working.

We are cancelling in-person meetings and setting up conference calls or virtual meetings with you, if needed. We strongly encourage you to submit your tax, accounting or payroll documents to us electronically. You may submit documents via a secure web portal or by mail, email, fax or use of our drop box which is located just outside of our office doors.

Our staff is available to you at our regular phone extensions and email addresses. From every source, we hear the importance of staying separated for our own health. But in this instance, coming together to support each other is key to getting through to the other side and we are here to help. To that end, if you are concerned about the impact of the current financial environment on your business, we are here to support you during this time. Here's how:

Communicate – Let us know your current challenges. Communication about our current challenges is the best way we can stick together as a team and support each other through this difficult time.

Tax changes – The federal and state governments often use the tax law to reduce the burden on taxpayers in emergency situations. Several proposals to temporarily reduce taxes, extend the time to pay taxes or to extend tax deadlines are currently being discussed. We will monitor current developments that may affect your business.

Financial assistance – Reduced cash flow from business operations is a major concern. We can walk through cash projections and financial forecasts including any financial assistance available as you are working to adjust your business operations in this challenging financial environment.

On a final note, you have likely seen that California has extended our tax deadline, but the IRS has yet to officially extend their April 15 deadline. In fact, Treasury Secretary, Steven Mnuchin, said that Americans should still file their taxes by the April 15 tax-filing deadline if they want to get a tax refund. Please read more here: <https://www.washingtonpost.com/world/2020/03/17/coronavirus-latest-news/>.

Please contact us if you have any questions.

Thank you for your time and we wish you the best of health,

The Team at Hunter, Hunter & Hunt

Additional Resources:

<https://www.irs.gov/coronavirus>

https://www.edd.ca.gov/about_edd/coronavirus-2019.htm