

JAMES R. McDERMOTT CPA, PLLC PRIVACY POLICY

Like all providers of personal financial services, we are required by law to inform our clients of our policies regarding privacy of client information. CPAs have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by law. Therefore, we have always protected your right to privacy.

Types of Nonpublic Personal Information We Collect

We collect nonpublic personal information about you that is either provided to us by you or obtained by us with your authorization. We use that information to prepare your personal income tax returns and may also use it to provide various tax and financial planning services to you at your request.

Examples of sources from which we collect information include:

- interviews and phone calls with you
- letters or emails from you
- tax return or financial planning organizers

Parties to Whom We Disclose Information

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include, for instance, providing information to our employees and in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all such situations, we stress the confidential nature of information being shared. In the case of our employees, they have all been instructed on our confidentiality considerations and understand the importance.

Many of you have asked us to provide information to third parties for loans and other required circumstances. In these cases you would have experienced the need for documented permission to release information.

Protecting the Confidentiality and Security of Current and Former Clients' Information

We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.

Please call if you have any questions, because your privacy, our professional ethics, and the ability to provide you with quality financial services are very important to us.

JAMES R. McDERMOTT CPA, PLLC

Certified Public Accountant and Consultant