

## How to pay your tax return payment online through IRS.gov

Note: You will need the contact information listed on one of your previous tax returns in order to pay online. If you have moved recently, you may want to pull up a recent tax return to verify the exact name, address and SSN that was listed on the return.

Go to the next page after you finish each step.

1. Go to IRS.gov and choose “make a payment” on the first page.
2. Choose “Bank Account” to avoid extra processing fees.
3. Select “Make a payment”
4. Under “Reason for payment” select “Balance Due”. In “Apply Payment To” select “Income Tax-Form 1040”. In “Tax Period for Payment” select the year of the return that you are making the payment for.
5. Enter the tax year of the return that you will be referencing and enter the contact information as requested from that return.
6. Enter the amount of your estimated payment and the date for it to be withdrawn. Then enter your bank account information for direct withdrawal. If desired, enter your email address for email confirmation of your payment.
7. Confirm the information as requested and follow the prompts to finish processing the payment.

If you run into any problems while paying online, call the office 651-739-1000 and ask for Brita. If you would be more comfortable, you may also set up a time for her to walk you through the process over the phone.