



Tax Manager needed for Southeastern Ohio Public Accounting Firm

Well established CPA firm with four office locations in southeastern Ohio is seeking a tax manager for an excellent career opportunity. The firm specializes in providing accounting and consulting services, including individual and corporation tax return preparation, auditing, business valuation, and management advisory services with clientele ranging from individuals to large corporations in the manufacturing, real estate, wholesale, retail, professional, non-profit and governmental industries.

Job description:

Full time employment for a CPA with responsibilities to include:

- (1) Plan, supervise, and complete routine engagements, including demonstrating the ability to resolve most normal and complex tax problems through sources available within and without the firm's library.
- (2) Assume full responsibility for large assignments falling within his or her level of expertise.
- (3) Supervise more than one engagement at a time.
- (4) Act as technical adviser in providing advice or research assistance to others in moderate to complex tax questions.
- (5) Be able to develop, complete, and review most normal tax planning situations and resolve all problems before submitting the returns for final partner review.
- (6) Have the ability to work directly with Internal Revenue Service agents in tax examinations.
- (7) Adequately review all working papers and completed returns to ascertain that both meet the firm's standards.
- (8) Be responsible for the scheduling of personnel, compliance with due dates, and monitoring the time budgets of engagements.
- (9) Motivate and assist staff in professional development.
- (10) Represent the firm in professional and service development.
- (11) Develop the firm's and his or her own reputation by conducting seminars, making speeches, writing articles, and similar means.
- (12) Assist partners with the development and management of the practice.
- (13) Develop new client contacts and relationships beneficial to the firm.
- (14) Recognize opportunities to provide additional services to existing clients.

Requirements: CPA with a required degree in accounting and/or business administration and a minimum of three years supervisory experience in an accounting firm in either taxation or financial reporting.

Proficiency preferred with the following software:

- Microsoft Office (Word, Excel and Outlook)
- Ultra Tax and Accounting CS accounting packages
- QuickBooks desktop and/or online

Compensation commensurate with education and experience with excellent fringe benefits available.

Locations: Newark, Ohio office position available

Send resume and cover letter to:

mmdurst@mhr CPA.com

About the Firm:

Website: www.mhr CPA.com

McLain, Hill, Rugg & Associates, Inc. is a full-service regional accounting firm for private companies throughout central and southeastern Ohio with offices in Zanesville, New Lexington, Lancaster and Newark. The firm specializes in providing accounting services, individual and corporate tax planning as well as return preparation, estate planning, auditing, business valuation and management advisory services with clientele range from individuals to large corporations in the manufacturing, real estate, wholesale, retail and professional service industries.